



Aliah University

Centre for Vocational Studies (CVS)

(A UGC approved autonomous Minority Institution under the Department of Minority Affairs & Madrasah Education, Government of West Bengal)

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Courses sponsored by Ministry Affairs & Madrasah Education Deptt., Govt. of India through Govt. organisations only.

Sl. No.	District	Name of the Block	Name of the Course	Minimum Qualification & Age	Student Covered	Cost per Student (Rs/-)
1	Malda	Chanchal - I	Industrial Sewing Machine Technician	8th, 14 yrs	60	9,900.00
			BPO - Non Voice	10th, 14yrs	60	13,750.00
			BPO Voice	10th, 14yrs	60	13,750.00
			Hospitality Assistant	5th, 14yrs	60	14,300.00
			Retail Operations	10th, 14yrs	60	4,050.00
			Senior Sales Person (Retail)	10th + RET101, 14yrs	60	2,700.00
			Assistant Works Supervisor	8th, 14 yrs	60	13,750.00
			Small Office/Home Office Coordinator	Graduation or Equivalent, 18yrs	60	10,800.00
			Accounts Assistant using Tally	10th, 14yrs	60	13,750.00
			Zig-Zag Machine Embroidery	8th, 14yrs	60	18,700.00
			Computerized Embroidery Techniques	8th, 14yrs	60	9,900.00
			Junior Finance Associate	Graduation or Equivalent, 18yrs	60	10,800.00
			Computer Hardware Assistant	10th, 14 yrs	60	13,750.00
			Computer Network Assistant	10th, 14 yrs	60	13,750.00
			DTP and Print Publishing Assistant	10th, 14 yrs	60	13,750.00
		Driver cum Mechanic	5th, 14yrs	60	16,500.00	
				Chanchal - I	Small Office/Home Office Entrepreneur	Graduation or Equivalent + BSC101, 18yrs
			General Duty attendant (GDA) - Supervisor	8th + AHC101, 14yrs	60	5,400.00
		English Bazar	Junior Land Surveyor	10th, 18yrs	60	13,750.00
			Senior Land Surveyor	10th + CON712, 18yrs	60	13,750.00
			BPO - Non Voice	10th, 14yrs	60	13,750.00
			BPO Voice	10th, 14yrs	60	13,750.00
			Hospitality Assistant	5th, 14yrs	60	14,300.00
			Retail Operations	10th, 14yrs	60	4,050.00
			Senior Sales Person (Retail)	10th + RET101, 14yrs	60	2,700.00
			Assistant Works Supervisor	8th, 14 yrs	60	13,750.00

Malda	English Bazar	General Duty attendant (GDA) - Supervisor	8th + AHC101, 14yrs	60	5,400.00
		Accounts Assistant using Tally	10th, 14yrs	60	13,750.00
		Soft Skills for Supervisors	10+2 to Graduate + SS202 (Rebate of 150hrs), 14yrs	60	4,050.00
		Electrician Domestic	8th, 14yrs	60	16,500.00
		Repair & Maintenance of Personal Electronic Devices	8th, 14 yrs	60	14,300.00
		Apparel Pattern Making Basic	10th, 14yrs	60	14,300.00
		Garment Construction Techniques	8th, 14yrs	60	11,275.00
		Zig-Zag Machine Embroidery	8th, 14yrs	60	18,700.00
		Computerized Embroidery Techniques	8th, 14yrs	60	9,900.00
		Junior Finance Associate	Graduation or Equivalent, 18yrs	60	10,800.00
		Computer Hardware Assistant	10th, 14 yrs	60	13,750.00
		Computer Network Assistant	10th, 14 yrs	60	13,750.00
		DTP and Print Publishing Assistant	10th, 14 yrs	60	13,750.00
		Web Designing and Publishing Assistant	10th, 14 yrs	60	27,500.00
		Malda	Harishchandrapur - II	Small Office/Home Office Coordinator	Graduation or Equivalent, 18yrs
Driver cum Mechanic	5th, 14yrs			60	16,500.00
Junior Land Surveyor	10th, 18yrs			60	13,750.00
Senior Land Surveyor	10th + CON712, 18yrs			60	13,750.00
DTP and Print Publishing Assistant	10th, 14 yrs			60	13,750.00
Junior Finance Associate	Graduation or Equivalent, 18yrs			60	10,800.00
Computer Hardware Assistant	10th, 14 yrs			60	13,750.00
Computer Network Assistant	10th, 14 yrs			60	13,750.00
General Duty attendant (GDA) - Supervisor	8th + AHC101, 14yrs			60	5,400.00
Manikchak	Junior Finance Associate		Graduation or Equivalent, 18yrs	60	10,800.00
	Computer Hardware Assistant		10th, 14 yrs	60	13,750.00
	Computer Network Assistant		10th, 14 yrs	60	13,750.00
	Small Office/Home Office Coordinator		Graduation or Equivalent, 18yrs	60	10,800.00
	Web Designing and Publishing Assistant		10th, 14 yrs	60	27,500.00
	DTP and Print Publishing Assistant		10th, 14 yrs	60	13,750.00
	Driver cum Mechanic	5th, 14yrs	60	16,500.00	
	Junior Finance Associate	Graduation or Equivalent, 18yrs	60	10,800.00	
	Small Office/Home Office Entrepreneur	Graduation or Equivalent + BSC101, 18yrs	60	10,800.00	
	General Duty attendant (GDA) - Supervisor	8th + AHC101, 14yrs	60	5,400.00	
Kaliachak - I	BPO - Non Voice	10th, 14yrs	60	13,750.00	
	BPO Voice	10th, 14yrs	60	13,750.00	
	Hospitality Assistant	5th, 14yrs	60	14,300.00	
	Retail Operations	10th, 14yrs	60	4,050.00	

Malda	Kaliachak - I	Senior Sales Person (Retail)	10th + RET101, 14yrs	60	2,700.00
		Assistant Works Supervisor	8th, 14 yrs	60	13,750.00
		Junior Finance Associate	Graduation or Equivalent, 18yrs	60	10,800.00
		Computer Hardware Assistant	10th, 14 yrs	60	13,750.00
		Computer Network Assistant	10th, 14 yrs	60	13,750.00
		Accounts Assistant using Tally	10th, 14yrs	60	13,750.00
		Small Office/Home Office Coordinator	Graduation or Equivalent, 18yrs	60	10,800.00
		DTP and Print Publishing Assistant	10th, 14 yrs	60	13,750.00
		Driver cum Mechanic	5th, 14yrs	60	16,500.00
		General Duty attendant (GDA) - Supervisor	8th + AHC101, 14yrs	60	5,400.00
	Ratua - I	BPO - Non Voice	10th, 14yrs	60	13,750.00
		BPO Voice	10th, 14yrs	60	13,750.00
		Hospitality Assistant	5th, 14yrs	60	14,300.00
		Retail Operations	10th, 14yrs	60	4,050.00
		Senior Sales Person (Retail)	10th + RET101, 14yrs	60	2,700.00
		Assistant Works Supervisor	8th, 14 yrs	60	13,750.00
		Small Office/Home Office Coordinator	Graduation or Equivalent, 18yrs	60	10,800.00
		Accounts Assistant using Tally	10th, 14yrs	60	13,750.00
		Zig-Zag Machine Embroidery	8th, 14yrs	60	18,700.00
		Computerized Embroidery Techniques	8th, 14yrs	60	9,900.00
		Junior Finance Associate	Graduation or Equivalent, 18yrs	60	10,800.00
		Computer Hardware Assistant	10th, 14 yrs	60	13,750.00
		Computer Network Assistant	10th, 14 yrs	60	13,750.00
		Small Office/Home Office Entrepreneur	Graduation or Equivalent + BSC101, 18yrs	60	10,800.00
		DTP and Print Publishing Assistant	10th, 14 yrs	60	13,750.00
		Driver cum Mechanic	5th, 14yrs	60	16,500.00
		General Duty attendant (GDA) - Supervisor	8th + AHC101, 14yrs	60	5,400.00
		Malda	Old Malda	Cook (Continental)	5th, 14 yrs
Cook(Indian Cuisine)	5th, 14 yrs			60	14,300.00
BPO - Non Voice	10th, 14yrs			60	13,750.00
BPO Voice	10th, 14yrs			60	13,750.00
Hospitality Assistant	5th, 14yrs			60	14,300.00
Retail Operations	10th, 14yrs			60	4,050.00
Senior Sales Person (Retail)	10th + RET101, 14yrs			60	2,700.00
Assistant Works Supervisor	8th, 14 yrs		60	13,750.00	
	Junior Finance Associate		Graduation or Equivalent, 18yrs	60	10,800.00
	Computer Hardware Assistant		10th, 14 yrs	60	13,750.00

		Harishchandrapur - I	Computer Network Assistant	10th, 14 yrs	60	13,750.00
			Junior Marketing Associate	Graduation or Equivalent, 18yrs	60	10,800.00
			Small Office/Home Office Coordinator	Graduation or Equivalent, 18yrs	60	10,800.00
			DTP and Print Publishing Assistant	10th, 14 yrs	60	13,750.00
			Driver cum Mechanic	5th, 14yrs	60	16,500.00

Note:

1. Candidate must belong to Minority Community and should be domicile of West Bengal.
2. Age should not be less than the age mentioned above as on 30/11/2014.
3. Candidate must have aptitude & interest in the particular course he/she applies for.
4. Candidates are eligible to can apply for more than one course.
5. If at any centre or for any course the number of selected students is less than the required number, admission to that course or at that centre may not be considered during the concerned semester/session. However, the candidate may be accommodated in other course(s), if seats are available in other course.
6. Aliah University does not give any guarantee for placement, since the training is provided to the candidates by the VTP's.
7. Those have completed a vocational course from Aliah University earlier are not entitled to apply for any other course. Anyone found guilty of the same will not be issued certificate from Aliah University.
8. No Traveling Allowance will be paid for continuing training programme.
9. All courses are full-time & minimum requirement of attendance is 75% falling shortage of attendance, the candidate will be debarred from further continuation of his/her training & appearing in the examinations.
10. For on-line Application form browse with www.aliahcvsadmissions.com
11. After on-line submission of Application Form and printing of downloading the copy of it., having pasted a recent passport size of photograph and including other relevant documents age-proof & educational qualification should be submitted to the respective Vocational Training Provider by hand or by post.
12. Courses offered are certificate course only. However, the University does not have objection for getting admission at any other courses using the same certificate for his/her benefit.
13. Result of selected candidates will be published through our website within 15 days after the last date of application. The merit list will be prepared according to the marks obtained in the qualifying exam.
14. The selected candidates will be intimated through SMS or e-mail.
15. Selected candidate will pay 5% of the course fee at the centre where he/she is admitted. This amount will be refunded to him/her on completion of the course. Alternatively if a candidate is unable to pay 5% of the course fee, he/she will have to deposit original marksheet of the qualifying examination, at the centre. This will be returned to him/her on completion of the course.
16. The candidate has to appear NCVT examination after completion of the courses.
17. Biometric attendance is mandatory.

**Administrator
CVS**